



LATVIA-RUSSIA

CROSS-BORDER
COOPERATION PROGRAMME



Co-funded by the European Union,
the Republic of Latvia and
the Russian Federation



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Draft Agenda

Kick-off seminar for beneficiaries on project implementation

22 August 2019

Park Hotel Latgola Conference hall, 3rd floor
Ģimnāzijas Street 46, Daugavpils, Latvia

9:30 – 10:00

Registration and welcome coffee

10:00 – 10:15

Intro & Outline of event

10:15 – 10:45

Tips for successful start

Partnership in the project, Monitoring, Communication musts etc.

10:45 – 11:15

Project changes

Explanation and practical tasks

11:15 – 12:00

Financial management

General rules, Eligibility of costs, practical tasks etc.

12:00 – 13:00

Lunch

Park Hotel Latgola Restaurant, 10th floor

13:00 – 13:30

Procurement

General provisions, rules of origin and nationality.

13:30 – 14:15

Reporting

Key features and deadlines

14:15 – 14:30

Cooperation with JTS

14:30 – 14:45

Wrap up and Q&A

14:45 – 16:30

Individual consultations and coffee

The event is held in English.